



BOY SCOUTS OF AMERICA®  
GULF STREAM COUNCIL

# Camp Oklawaha

Rules and Regulations  
Updated March 1, 2019

Thank you for choosing Camp Oklawaha for your Unit's next camp-out. The information provided in this document will be useful during your visit to ensure you have the best possible experience at camp. Please keep in mind that Camp Oklawaha enforces the BSA Guidelines as outlined in the "Guide to Safe Scouting" to ensure a safe and enjoyable camping experience for everyone.

Adult Leadership Requirements: Please review the Guide to Safe Scouting. Please use the Buddy System! Each assigned leader is responsible for his or her unit and their actions while visiting Camp Oklawaha. **The unit leader or event coordinator must check with the Ranger upon arriving at camp, and the area must be checked out with the Ranger prior to departure.** Units will be held responsible to cover any damage.

Rangers: This person is very knowledgeable about camp and the Scouting program. They will be available to you and your unit the entire time you are in camp. They are here to support your program and protect the camp. Rangers are charged by the Executive Board of the Gulf Stream Council to carry out the policies and procedures of the Council. Your Ranger's name and phone number can be found on the council website in the Welcome Pavilion and in the Main Pavilion in the center of camp.

Camp Hours: Camp opens at 5pm on Friday and closes at 12pm on Sunday. Should you need an early arrival time or a later check-out time please contact the Ranger to make arrangements. We will do our very best to accommodate your needs.

Welcome Pavilion: Upon entering camp there is a Welcome Pavilion where a large map of the camp is provided. The map is helpful in locating your campsite and you will find important information regarding key camp assets in the Welcome Pavilion. Weekend campsite assignment will be posted along with contact information for your Ranger.

Campsite Assignments: Every effort will be given to accommodating your Unit's request for a campsite; but, many factors may impact the final determination: special needs campers; Unit size; use of facility; and periodically we close a campsite for conservation purposes. If we alter your campsite from your reservation, we will contact you prior to your arrival to camp.

Facilities: BSA Guidelines are followed when utilizing any facilities in the camp to ensure proper supervision and safety precautions are followed. Reservations for use are arranged through the Council Service Center prior to your visit. All tour permits, float plans, training certifications, health forms and permission forms must be completed prior to arrival at camp. Please have copies of all training certifications required for facilities usage, float plans and tour permits if applicable as well as BSA health forms / permission slips for all of your participants with you upon check in.

Arrival at Camp: You are allowed to drive into the camp to drop off your gear provided everyone from your unit follows the directions and they are as follows:

1. We enforce a 5 mph speed limit on all vehicles entering the camp at all times.
2. All vehicles **MUST** remain on the roadways at all times. Unit trailers are allowed to be parked in your campsite just off of the roadway. ( *Please do not pull your trailer into the back of your campsite* )
3. When you arrive at your campsite you must unload your gear at the roadside entrance to your campsite and immediately move your vehicle to the main parking area. (Park vehicles in parking-lot before setting up. )

4. UNAUTHORIZED VEHICLES will NOT be allowed in camp on Saturdays. ( **NO EXCEPTIONS** )
5. On checkout day you may drive into camp provided your gear is packed and next to the roadway.
6. All units are expected to police themselves and any unit not following these rules will **NOT** be allowed to bring vehicles into camp on check-out day. (All gear will have to be carried to the main parking area )

Check out: Check out is before 12/Noon on Sunday. A checklist will be provided when the Ranger checks in with your unit on Saturday. Units are responsible for helping to maintain the facilities at the camp. Remember the adage "leave it better than you found it". The Ranger **must** check the campsite and facilities prior to unit departure. (Ask yourself: Would you be OK using the facilities in the condition you leave them? )

Accidents: In case of an accident of any type, the Ranger must be notified immediately.

**NEW: Hammocks / Campers:** Due to the damage of our trees and injuries to your Scouts as of January 1, 2017 any type of hanging hammock will **NOT** be allowed. Campers are not permitted on the property. Only tent camping is permitted.

Campfires: Camp fires are allowed unless a fire ban is in effect. All campfires must be of split wood **ONLY** no lumber will be allowed. A pail and shovel designated for fire use only are provided in each campsite, you must make sure your fire-pail is 2/3 full before starting your campfire. All fires in camp must be inside designated fire/cooking areas. Fires must be dead before leaving the campsite or going to bed. Campfires over waist high are considered bonfires and bonfires are not permitted at Camp Oklawaha

Alcohol and Drugs: Alcoholic beverages including "near beer" and any type of recreational drugs are strictly prohibited.

Shoes: Shoes must be worn at all times except in the shower, tent or bed. Please, closed toed shoes only - no open-toe shoes, sandals or flip flops.

Firearms: Firearms, fireworks and archery equipment are forbidden in a wildlife refuge of which Oklawaha is one. Use of the ranges at Oklawaha is by special permit only, and must be operated under National Standard rules. No slingshots allowed. Pertinent certifications required are: Cub Scout BB Gun and Archery Range certification and/or NRA/NAA certified instructor, during council events only. There is a charge for the range and lost or broken arrows. No personal firearms allowed.

Boating: When using boats and canoes at both Ute Lake and the Sebastian River, **life jackets must be worn at all times**. This means both youth and adults. Safety Afloat and CPR or a BSA certified lifeguard to use boats or canoes. Packs must have an Aquatics Director coordinating the waterfront for Ute Lake. Boats and canoes must be cleaned up completely after use and returned to the proper place. A minimum of two adult leaders is required for supervision of any group in aquatics.

Swimming: Swimming activities must be supervised by a responsible adult, 21 years of age or older. Safe Swim Defense or BSA Lifeguard certification must be presented. See aquatic rules. Hours for swimming are an hour after sunup to an hour before sunset.

Swimming Attire for all Scouting participants: Swimsuits should be comfortable, functional and modest. For males, swim trunks or board shorts are appropriate. Tight fitting swim briefs or swim bottoms short enough to allow exposure are not allowed. For females, bikinis are not allowed. Modest tankinis or one piece swimsuits are appropriate."

Trespassing: Scouts must not walk outside the boundaries of Camp Oklawaha, as they will be trespassing on private property.

Pets: No pets are allowed in camp, even on a leash. Service animals must be noted and pre-approved through the reservation process.

Knives: Sheath knives, machetes or swords are not allowed on camp property.

Smoking: All buildings or facilities under control of the Gulf Stream Council are designated as non-smoking facilities. **Smoking is not allowed in the campsites.** The only “smoking area” is in the main parking lot. Please try to keep smoking from the view of the youth.

Trash: Trash should be placed in the dumpster at camp or removed from camp.

Recycling: As Boy Scouts we practice Leave No Trace. Each campsite has a large blue recycle bin. PLEASE use these for recycling and NOT for garbage. Please read the bins for a list of recyclable items.

**THESE RULES ARE SET FOR THE SAFETY OF YOUR SCOUTS AND ALL OF OUR CAMPERS  
THANK YOU, FROM THE GULF STREAM COUNCIL AND THE CAMP OKLAWAHA STAFF**

**Any violation of rules may result in your removal from camp.**

# Camp Oklawaha Intruder Alert / Violent Intruder Procedure

## Summary

Oklawaha uses a combination of administrative controls and procedures to manage on-site visitors and intruders to ensure health and safety within the camp.

For most weekend camping, the Camp Ranger is responsible for implementing this procedure. During District/Council Events, the Event Director will be responsible. Wristbands will be issued by the Camp Ranger and are required for ALL participants. The Camp Ranger or designee will issue a radio to each unit leader for **EMERGENCY** communications or communication with the Ranger.

The Ranger or designee posts an active cell phone number at the Welcome Shelter in order to assist visitors arriving at the camp. Signage will indicate that visitors are to remain at the Welcome Shelter until the Ranger or designee can arrive to complete the check-in process.

**Note:** In the event Campmaster's are implemented at Camp Oklawaha, these procedures will be turned over to the appointed Campmaster for the duration of a given weekend. If this a District/Council Event weekend, these procedures will be turned over to the Director of said Event.

## Violent Intruder Policy

We place the highest priority on the preservation of lives and avoiding injury to our Scouts and guests. If a violent intruder event should occur, we will use the **Avoid | Deny | Defend**<sup>1</sup> model which closely follows the public school model of Run, Hide, Fight and is familiar to most youth.

**Avoid:** If it is safe for them to do so, Scouts and guests should exit the area immediately to **AVOID** the shooter (RUN).

**Deny:** If Scouts and guests are unable to safely exit the area, they should lock themselves in their current or nearest safe location and barricade the door to **DENY** the shooter access (HIDE).

**Defend:** In the event that Scouts or guests are unable to utilize the **AVOID** and **DENY** strategies successfully, they should **DEFEND** themselves using whatever means available.

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<sup>1</sup> <sup>TM</sup> Texas State University, *Important self-study required:* go to [www.avoiddenydefend.org](http://www.avoiddenydefend.org)

## Administrative Controls

The following are “soft” controls implemented at Camp Oklawaha to maintain security and camp health and safety.

1. **Wristbands.** All registered adult and youth Scouts and guests must always wear a wristband while inside the security perimeter. Visiting adults or youth will be issued a different color temporary band. Wristbands must be worn on the **right wrist**.
2. **Signage.** Signs posted at the Parking Lot, the Welcome Shelter, and at the main camp access points to define the security perimeter. [“Security Area”, “A wrist band/ID badge is required beyond this point”, “Visitors must proceed directly to the Welcome Shelter to check in”, posted at the main drive and in the parking lot.]

Any person inside the security perimeter **without a wristband** is an unidentified visitor and should be monitored while walking to the Welcome Shelter to check in. **Do not assume the person to be a parent or sibling or a registered guest who has lost a wristband, even if wearing a uniform.**

- If an unidentified visitor or guest is acting abnormally, direct nearby guests away from the area and while moving to a safe distance, call in a Code Yellow to the Ranger/designee giving your name, location, and situation.
- If a person does not proceed directly to the Welcome Shelter, you may offer “help” and escort to the Welcome Shelter. Where not comfortable approaching the person, immediately pair up or seek help from other event staff or unit leaders. Note: Explaining that our security procedures have changed may help assist in gaining the visitor’s cooperation.

All visitors must sign in with the Ranger/designee with a picture ID to obtain a wristband. Visitors must be asked their purpose and should not be left to freely roam in camp.

Occasionally, visitors might be expected for purposes other than attending an event.

- The Ranger or Event Staff will not disclose the location of registered adult or youth visitors. Where the purpose is to deliver medications to a Scout, the unit leader will be summoned to the Welcome Shelter to take possession. If the purpose is to deliver items to a Scout, the Scout will be summoned to receive the items, or the items may be left with a name and unit information on it for later pickup. This policy should be followed even if the visitor is familiar with the camp.

- When a visitor leaves the Welcome Shelter without a wristband, they should be encouraged to proceed directly to the parking lot and not wander into camp. To the extent possible, the visitor should be visually observed until reaching the parking lot.
- If the unidentified visitor does not check in or leave as requested, is acting abnormally or in a threatening or aggressive manner, a Code Yellow should be immediately announced.

## Real-Time Incident Control

Should an intruder incident occur, there are multiple levels of response to possible and confirmed intruder threats. In general, violent intruder procedures follow the run, hide, fight (Avoid | Deny | Defend™) protocols established in public schools, so most of the Scouts are familiar with the actions. After check-in and shortly after arriving at camp, Unit Leaders and Event Staff (if present) will give a briefing to their group, of actions to be taken should a Code Red or other code event occur.

### Intruder Action Codes

*Code Red – Violent intruder, Active Shooter – Avoid | Deny | Defend™*

*Code Yellow – Unidentified intruder – Deploy Leaders to intercept*

### Other Action Codes

*Code Orange- Medical incident – Deploy medical assistance*

*Code Blue – Severe weather/lightning – Everyone to designated location (Main Pavilion)*

## Code Red Initiation

NOTE: The Ranger or designee will call 911 to avoid false alarms.

- **Sighting of a person with an exposed handgun or long gun anywhere in camp or in the parking lot should be reported IMMEDIATELY as a Code Red.** Note: Personal firearms are not permitted in camp. Exception: law enforcement with visible display of ID and notification to the Ranger (Marked on Roster).
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- **Shots fired from an unknown source, the Code Red procedure should be initiated quickly with a confirming report by radio.** Realize that it is difficult to determine the direction of sound, especially with wind blowing from certain directions, but gunshots are distinctively different from fireworks. The Camp Oklawaha Range is not rated for powdered weapons, so any gunshots heard within the Camp should be reported immediately. Note that shots from the County Range to the southwest cannot generally be heard from Camp Oklawaha, or only faintly.

Non-folding (fixed blade) "long knives" *are prohibited* at Camp Oklawaha and should be deemed suspicious if openly displayed or in the possession of someone acting abnormally. Exception to this rule is the Camp Ranger. A filet knife is allowed at the waterfront for fishing activities but should be sheathed when not in use. Likewise, any equipment for trimming brush should be kept secured when not in use under the supervision of the Ranger or a designee.

## Code Red Procedure

1. On a radio, check that the channel is clear, and communicate "**Code Red, Code Red,**" and identify yourself.
  - a. Note: Upon hearing Code Red, everyone except the observer immediately cease ALL radio traffic. Only the Ranger and/or designee should communicate except in an emergency.
  - b. The observer should continue to report on the radio to describe the situation: location last seen, direction of travel, type of firearm, and description of the individual to the extent possible (height, sex, race, shirt color, long/short pants color, wristband, etc.).
2. For shots heard from an unknown source, the Ranger or designee:
  - a. If there is any doubt about whether or not the shots are a legitimate threat, proceed to step 3 immediately. The Ranger or designee may check the shooting range schedule and may verify if unauthorized range activity might be taking place.
  - b. If the shots heard are *confirmed originating at the County Range*, or another unauthorized but non-threatening behavior, the Ranger or designee announces "Cancel Code Red, repeat Cancel Code Red."
3. Otherwise the Ranger or designee:
  - a. Confirms the Code Red message to all areas on the radio, "Code Red Two, Code Red Two."
  - b. Calls 911 and provides location of active shooter, number of shooters, physical description of shooter, number and type of weapons held by the shooter, number of potential victims in camp, and any other information 911 Dispatch requires. NOTE: The

- decision to call 911 is critical since an error will be extremely disruptive and will become public.
- c. If after calling 911 the Ranger or designee determines the Code Red is in error, the Ranger or designee will contact 911 again and explain the situation to the 911 Dispatch.
4. All areas immediately initiate the Avoid | Deny | Defend™ protocol and lockdown as follows:
    - a. Leaders with radios verbally relay Code Red, Code Red, continuously to all Scouts within their immediate area or line of sight. Using hand motion, leaders direct Scouts away from the threat or toward the nearest shelter away from the intruder's location if known.
    - b. Code Red lockdown is maintained with no movement until an announcement is made over the radio. Do not open doors or exit a secure location until notified. The Ranger or designee will notify by radio if Scouts should assemble at the flagpole. When safe to do so, the Ranger or designee will initiate the All Clear signal.
  5. How to respond when Law Enforcement arrives:
    - a. Upon arrival, the Ranger or designee and all leaders should remain in shelter. 911 Dispatch should be notified that the responders have arrived and should identify the Ranger/Designee's position so they can meet and consult if it is deemed necessary.
    - b. Law enforcement will follow their own procedures for how to deal with the active shooter as quickly as possible.
    - c. Remain calm and follow responders' instructions.
    - d. Put down any items in your hands (i.e. bags, jackets).
    - e. Immediately raise hands and spread fingers.
    - f. Keep hands visible at all times.
    - g. Avoid making quick movements towards officers.
    - h. Avoid pointing, screaming, or yelling.
    - i. Do not stop to ask responders for directions when evacuating, just proceed in the direction from which the responders are entering or as directed.

**Below are hardened buildings that can be used as shelter depending on the location of the intruder. Always move away and never toward an intruder location.**

- Chickasaw, Cherokee, Flagpole, Illini, Kiowa, Ojibwa, Pawnee – Pavilion (bathrooms, kitchen, garage)
- Apache, Choctaw, Kiowa, Navajo, Piaiute, Pimm, Ute Lake – Schlitt Bath House
- Eerie, Range, Parking Lot – avoid, disperse west towards secured areas or east away from sound of gunfire



**Note:** Camp Oklawaha is laid out in a series of circuitous paths. It may be possible to skirt the edges of camp (e.g. south to Pimm and east through Apache) to avoid an active shooter. Always move away and never toward the intruder.

## Code Yellow Procedure

1. If an unidentified visitor without a wristband is wandering in camp, riding through on a bicycle, ATV, or other vehicle, refuses to check in at the Welcome Shelter or with the Ranger/designee as requested, or is acting abnormally or in a threatening manner, immediately report to the Ranger or designee as a Code Yellow giving your name, location, and situation.
2. The Ranger or designee will acknowledge Code Yellow and dispatch leaders with "Confirm Code Yellow, [Specific leader or event staff], please assist with Code Yellow at [Location]."
3. The specific or nearest leader will acknowledge "[Name] is responding to Code Yellow at [Location]."

## Code Orange Procedure

1. Used to announce the need for medical attention and deploy on-site medical assistance. This must be reported as Code Orange giving your name, location, and situation.
2. The Unit Leader or Event Staff will make the decision about what level of medical attention is required. In any case, the leader must advise the Ranger or designee of the incident. If the Leader decides to call 911, the Leader should contact the Ranger who will meet the ambulance at the gate to guide the ambulance to the emergency location.

## Code Blue Procedure

1. Severe storm warning or lightning take shelter.
2. Unit Leaders or Event Staff will make the decision about where Scouts should be move to shelter from the storm. Ute Lake will be closed following the normal lifeguard procedures.