



Greetings Unit Leaders, Committee Chairs and Chartered Organization Representatives,

The information listed below is to assist the person responsible for completing the charter renewal process for your unit. Your ability to access online charter renewal begins November 1st 2020]. Additional information is also available at your District Roundtable and at www.gulfstreamcouncil.org/recharter

IMPORTANT DATES:

Internet Recharter begins--November 1, 2020
Recharter Submission Deadline—December 15, 2020

****Recharter not completed and submitted by December 15th will result in loss of membership privileges, insurance and attendance at activities.**

To access the Unit Charter Renewal System (UCRS)

1. Go to: <http://my.scouting.org>

Required documents to turn in to the council in order to finalize the process:

1. All pages of the Unit Charter Renewal Report Package (no draft copies please).
2. Signed Annual Charter Agreement.
3. Additional disclosure forms on ALL registered adults. You can find that [here](#).
4. BSA Adult or Youth applications for everyone listed as “new” on page (1) one of the Charter Renewal Report Package. Adult applications MUST include a signed Disclosure/Authorization form.
5. Youth Protection Training Certificates - YPT is available online at <http://my.scouting.org>
6. One check -- made payable to **Gulf Stream Council**

PLEASE NOTE:

- Fees for youth are **\$66.00** for registration and **\$9.00** for insurance. Totaling **\$75.00**. For new youth not previously registered there will be a **\$25.00** one-time new joining fee assessed as well.
- Fees for adults are **\$42.00** for registration and **\$8.00** for insurances. Totaling **\$50.00**.
- The Charter Renewal Fee is **\$75.00**.
- The final paperwork must include appropriate signatures on all individual adult and youth applications and on the Charter Renewal Application.
- Youth Protection training is required for all adults. Copies of the YPT training certificates must be included with the recharter paperwork. Recharter cannot be accepted or processed without these copies.

Other documents strongly encouraged to be turned-in:

Journey to Excellence Form: JTE forms are available online at:

<http://www.scouting.org/scoutsource/Awards/JourneyToExcellence/scorecards/2018.aspx>.

All Completed Recharter must be submitted by December 15th to your unit commissioner or District Executive.

*** UNIT ACCESS CODE ***

ALWAYS SIGN IN AS FIRST TIME USER

Access Code: 123456789

Charter Organization: National Office

Unit: Crew BSA

If you have any questions please contact your District Executive or our Council Registrar **Joanne Moniger** by email at Joanne.Moniger@scouting.org or by phone at **561-694-8585**

