

# Camp Oklawaha Intruder Alert / Violent Intruder Procedure

## Summary

Oklawaha uses a combination of administrative controls and procedures to manage on-site visitors and intruders to ensure health and safety within the camp.

For most weekend camping, the Camp Ranger is responsible for implementing this procedure. During District/Council Events, the Event Director will be responsible. Wristbands will be issued by the Camp Ranger and are required for ALL participants. The Camp Ranger or designee will issue a radio to each unit leader for **EMERGENCY** communications or communication with the Ranger.

The Ranger or designee posts an active cell phone number at the Welcome Shelter in order to assist visitors arriving at the camp. Signage will indicate that visitors are to remain at the Welcome Shelter until the Ranger or designee can arrive to complete the check-in process.

**Note:** In the event Campmaster's are implemented at Camp Oklawaha, these procedures will be turned over to the appointed Campmaster for the duration of a given weekend. If this a District/Council Event weekend, these procedures will be turned over to the Director of said Event.

## Violent Intruder Policy

We place the highest priority on the preservation of lives and avoiding injury to our Scouts and guests. If a violent intruder event should occur, we will use the **Avoid | Deny | Defend**<sup>1</sup> model which closely follows the public school model of Run, Hide, Fight and is familiar to most youth.

**Avoid:** If it is safe for them to do so, Scouts and guests should exit the area immediately to **AVOID** the shooter (RUN).

**Deny:** If Scouts and guests are unable to safely exit the area, they should lock themselves in their current or nearest safe location and barricade the door to **DENY** the shooter access (HIDE).

**Defend:** In the event that Scouts or guests are unable to utilize the **AVOID** and **DENY** strategies successfully, they should **DEFEND** themselves using whatever means available.

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<sup>1</sup> <sup>TM</sup> Texas State University, *Important self-study required:* go to [www.avoiddenydefend.org](http://www.avoiddenydefend.org)

## Administrative Controls

The following are "soft" controls implemented at Camp Oklawaha to maintain security and camp health and safety.

1. **Wristbands.** All registered adult and youth Scouts and guests must always wear a wristband while inside the security perimeter. Visiting adults or youth will be issued a different color temporary band. Wristbands must be worn on the **right wrist**.
2. **Signage.** Signs posted at the Parking Lot, the Welcome Shelter, and at the main camp access points to define the security perimeter. ["Security Area", "A wrist band/ID badge is required beyond this point", "Visitors must proceed directly to the Welcome Shelter to check in", posted at the main drive and in the parking lot.]

Any person inside the security perimeter **without a wristband** is an unidentified visitor and should be monitored while walking to the Welcome Shelter to check in. **Do not assume the person to be a parent or sibling or a registered guest who has lost a wristband, even if wearing a uniform.**

- If an unidentified visitor or guest is acting abnormally, direct nearby guests away from the area and while moving to a safe distance, call in a Code Yellow to the Ranger/designee giving your name, location, and situation.
- If a person does not proceed directly to the Welcome Shelter, you may offer "help" and escort to the Welcome Shelter. Where not comfortable approaching the person, immediately pair up or seek help from other event staff or unit leaders. Note: Explaining that our security procedures have changed may help assist in gaining the visitor's cooperation.

All visitors must sign in with the Ranger/designee with a picture ID to obtain a wristband. Visitors must be asked their purpose and should not be left to freely roam in camp.

Occasionally, visitors might be expected for purposes other than attending an event.

- The Ranger or Event Staff will not disclose the location of registered adult or youth visitors. Where the purpose is to deliver medications to a Scout, the unit leader will be summoned to the Welcome Shelter to take possession. If the purpose is to deliver items to a Scout, the Scout will be summoned to receive the items, or the items may be left with a name and unit information on it for later pickup. This policy should be followed even if the visitor is familiar with the camp.

- When a visitor leaves the Welcome Shelter without a wristband, they should be encouraged to proceed directly to the parking lot and not wander into camp. To the extent possible, the visitor should be visually observed until reaching the parking lot.
- If the unidentified visitor does not check in or leave as requested, is acting abnormally or in a threatening or aggressive manner, a Code Yellow should be immediately announced.

## Real-Time Incident Control

Should an intruder incident occur, there are multiple levels of response to possible and confirmed intruder threats. In general, violent intruder procedures follow the run, hide, fight (Avoid | Deny | Defend™) protocols established in public schools, so most of the Scouts are familiar with the actions. After check-in and shortly after arriving at camp, Unit Leaders and Event Staff (if present) will give a briefing to their group, of actions to be taken should a Code Red or other code event occur.

### Intruder Action Codes

*Code Red – Violent intruder, Active Shooter – Avoid | Deny | Defend™*

*Code Yellow – Unidentified intruder – Deploy Leaders to intercept*

### Other Action Codes

*Code Orange- Medical incident – Deploy medical assistance*

*Code Blue – Severe weather/lightning – Everyone to designated location (Main Pavilion)*

## Code Red Initiation

NOTE: The Ranger or designee will call 911 to avoid false alarms.

- **Sighting of a person with an exposed handgun or long gun anywhere in camp or in the parking lot should be reported IMMEDIATELY as a Code Red.** Note: Personal firearms are not permitted in camp. Exception: law enforcement with visible display of ID and notification to the Ranger (Marked on Roster).
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- **Shots fired from an unknown source, the Code Red procedure should be initiated quickly with a confirming report by radio.**

Realize that it is difficult to determine the direction of sound, especially with wind blowing from certain directions, but gunshots are distinctively different from fireworks. The Camp Oklawaha Range is not rated for powdered weapons, so any gunshots heard within the Camp should be reported immediately. Note that shots from the County Range to the southwest cannot generally be heard from Camp Oklawaha, or only faintly.

Non-folding (fixed blade) "long knives" *are prohibited* at Camp Oklawaha and should be deemed suspicious if openly displayed or in the possession of someone acting abnormally. Exception to this rule is the Camp Ranger. A filet knife is allowed at the waterfront for fishing activities but should be sheathed when not in use. Likewise, any equipment for trimming brush should be kept secured when not in use under the supervision of the Ranger or a designee.

## Code Red Procedure

1. On a radio, check that the channel is clear, and communicate "**Code Red, Code Red,**" and identify yourself.
  - a. Note: Upon hearing Code Red, everyone except the observer immediately cease ALL radio traffic. Only the Ranger and/or designee should communicate except in an emergency.
  - b. The observer should continue to report on the radio to describe the situation: location last seen, direction of travel, type of firearm, and description of the individual to the extent possible (height, sex, race, shirt color, long/short pants color, wristband, etc.).
2. For shots heard from an unknown source, the Ranger or designee:
  - a. If there is any doubt about whether or not the shots are a legitimate threat, proceed to step 3 immediately. The Ranger or designee may check the shooting range schedule and may verify if unauthorized range activity might be taking place.
  - b. If the shots heard are *confirmed originating at the County Range*, or another unauthorized but non-threatening behavior, the Ranger or designee announces "Cancel Code Red, repeat Cancel Code Red."
3. Otherwise the Ranger or designee:
  - a. Confirms the Code Red message to all areas on the radio, "Code Red Two, Code Red Two."
  - b. Calls 911 and provides location of active shooter, number of shooters, physical description of shooter, number and type of weapons held by the shooter, number of potential victims in camp, and any other information 911 Dispatch requires. NOTE: The

- decision to call 911 is critical since an error will be extremely disruptive and will become public.
- c. If after calling 911 the Ranger or designee determines the Code Red is in error, the Ranger or designee will contact 911 again and explain the situation to the 911 Dispatch.
4. All areas immediately initiate the Avoid | Deny | Defend™ protocol and lockdown as follows:
    - a. Leaders with radios verbally relay Code Red, Code Red, continuously to all Scouts within their immediate area or line of sight. Using hand motion, leaders direct Scouts away from the threat or toward the nearest shelter away from the intruder's location if known.
    - b. Code Red lockdown is maintained with no movement until an announcement is made over the radio. Do not open doors or exit a secure location until notified. The Ranger or designee will notify by radio if Scouts should assemble at the flagpole. When safe to do so, the Ranger or designee will initiate the All Clear signal.
  5. How to respond when Law Enforcement arrives:
    - a. Upon arrival, the Ranger or designee and all leaders should remain in shelter. 911 Dispatch should be notified that the responders have arrived and should identify the Ranger/Designee's position so they can meet and consult if it is deemed necessary.
    - b. Law enforcement will follow their own procedures for how to deal with the active shooter as quickly as possible.
    - c. Remain calm and follow responders' instructions.
    - d. Put down any items in your hands (i.e. bags, jackets).
    - e. Immediately raise hands and spread fingers.
    - f. Keep hands visible at all times.
    - g. Avoid making quick movements towards officers.
    - h. Avoid pointing, screaming, or yelling.
    - i. Do not stop to ask responders for directions when evacuating, just proceed in the direction from which the responders are entering or as directed.

**Below are hardened buildings that can be used as shelter depending on the location of the intruder. Always move away and never toward an intruder location.**

- Chickasaw, Cherokee, Flagpole, Illini, Kiowa, Ojibwa, Pawnee – Pavilion (bathrooms, kitchen, garage)
- Apache, Choctaw, Kiowa, Navajo, Piaiute, Pimm, Ute Lake – Schlitt Bath House
- Eerie, Range, Parking Lot – avoid, disperse west towards secured areas or east away from sound of gunfire

**Note:** Camp Oklawaha is laid out in a series of circuitous paths. It may be possible to skirt the edges of camp (e.g. south to Pimm and east through Apache) to avoid an active shooter. Always move away and never toward the intruder.

## Code Yellow Procedure

1. If an unidentified visitor without a wristband is wandering in camp, riding through on a bicycle, ATV, or other vehicle, refuses to check in at the Welcome Shelter or with the Ranger/designee as requested, or is acting abnormally or in a threatening manner, immediately report to the Ranger or designee as a Code Yellow giving your name, location, and situation.
2. The Ranger or designee will acknowledge Code Yellow and dispatch leaders with "Confirm Code Yellow, [Specific leader or event staff], please assist with Code Yellow at [Location]."
3. The specific or nearest leader will acknowledge "[Name] is responding to Code Yellow at [Location]."

## Code Orange Procedure

1. Used to announce the need for medical attention and deploy on-site medical assistance. This must be reported as Code Orange giving your name, location, and situation.
2. The Unit Leader or Event Staff will make the decision about what level of medical attention is required. In any case, the leader must advise the Ranger or designee of the incident. If the Leader decides to call 911, the Leader should contact the Ranger who will meet the ambulance at the gate to guide the ambulance to the emergency location.

## Code Blue Procedure

1. Severe storm warning or lightning take shelter.
2. Unit Leaders or Event Staff will make the decision about where Scouts should be move to shelter from the storm. Ute Lake will be closed following the normal lifeguard procedures.