

## CERTIFICATE OF INSURANCE REQUEST FORM

In order to issue a certificate of insurance, the following information is required:

Today's date:

District & Unit #

Event Name:

Date(s) of event:

Where: (name & address of location to be used)

Complete name and address of certificate holder(s)

To be named as additional insured?    Yes    No

Fax to: company:

contact name:

fax #:

Packs need tour permits for overnight camping trips prior to issuing certificate of insurance.

Note: Certificates of insurance are issued as proof only, unless the certificate holder specifically requests to be named as an additional insured.

Approved by district executive: